

Redesign Staff Meeting
August 17, 2005
MDCH Room 1-C
1:00-4:00 p.m.

Minutes

Staff Present: Joan Blough, Lindy Buch, Michael Gillespie, Lori Goike, Maureen Greer, Teresa Marvin, Michele McManus, Nancy Peeler, Dawn Ritter, Barb Schinderle, Vanessa Winborne

Fiscal Study Task Force:

The location of the Fiscal study task force meeting was changed to the Michigan Department of Education, Conference room UP 3 from 10:00 .am.-3:00 p.m. Karleen Goldhammer, a national consultant, will lead the meeting. The response has been good with 25 participants responding to the invitation.

Prevalence:

Nancy continues to work on this piece.

Feedback from Summer Institute in Washington DC:

Vanessa, Michele and Nancy attended the Summer Institute in Washington DC to represent Part C. Background materials from the various workshops (keyed to sections in the SPP) will be provided to all interagency staff.

Those who attended believe that the Summer Institute workshops and topics will be helpful as MI prepares its initial State Performance Plan (SPP) due in December of 2005. A series of conference calls are also scheduled to help states complete the SPP.

Michigan was provided with a copy of the new family outcomes Survey from OSEP. Wayne State University (WSU) will be given a copy of the survey. WSU will have to either adopt this survey or get their survey approved by OSEP in the future. Redesign staff will receive copies of the Family Survey and the SPP.

Discussion was had about the fact that the Reauthorization of IDEA 2004 has an accountability aspect involving sanctions. Any state that is found to be out of compliance with IDEA Part C will be provided with written notice from OSEP that they have one year to get into compliance; otherwise OSEP may impose sanctions of up to 20% of that state's federal allocation. OSEP will also be requiring states to use a similar standard for correction of compliance with Part C of IDEA. States will have to develop procedures for the implementation of sanctions, including the imposition of financial penalties.

Interagency staff will be working together to complete SPP. An initial work session is scheduled for 9/7/05. Prior to the meeting, lead agency staff will review the OSEP required Annual Performance Review and see how it fits into the different sections of the SPP.

Update on the Early Childhood Investment Corporation (ECIC):

The Executive committee is conducting a business meeting August 30, 2005. The meeting is from 1:00-3:00 p.m. A calendar for future meetings will be established at that time.

Conference call with Facilitators, Chairs and Staff:

The following facilitators and chairs joined for the conference call: Ruth Andrews, Becky Davis, Bryn Fortune, Sheryl Goldberg, Krista Hauserman, Mary Ludkte, Liz O'Dell, Alissa Parks, and Julie Williams.

The following topics were discussed:

- The *Early On* Redesign, Results Team meeting, to be held August 26, 2005 will be slightly different than originally planned. Three groups will be meeting; however, the meeting will be only half the day, from 9:00 a.m.-12:00 p.m. This will allow for the three groups to complete their work related to indicators and continue conversations about them. By having these groups meet, everyone will be ready to begin Day 3 (September 16) at the same place.

The groups who WILL be meeting are:

- Family Outcomes 1 & 3 (Lori Goike, staff)
- Family Outcome 2 (Teresa Marvin, staff)
- Family Outcome 5 (Nancy Peeler, staff)

The groups who DO NOT NEED to meet are:

- Family Outcome 4 (Dawn Ritter, staff)
- Child Outcome 1 (Joan Blough, staff)
- Child Outcome 2 (Mischele McManus, staff)
- Child Outcome 3 (Vanessa Winborne, staff)

- An additional date, October 20, 2005, will be added for all groups because Day 1 work was not completed due to all the indicators suggested during public comment, it took longer to complete than originally anticipated. The location will be the Hannah Center in East Lansing. Further information will be provided to participants in the near future.
- Gloria Harbin will be the speaker on September 16, 2005, Day 3. Fred Morrison of the University of Michigan (ECO Center advisor) will be asked to speak on October 20, 2005, Day 4.
- The compiled evaluations from Day 1 will be sent to facilitators and chairs as well as posted on the website.
- Facilitators and Chairs will have another conference call, or they are welcome to attend in person, September 7, 2005 from 10:00-11:00 a.m. This will be at MDCH, Baker-Olin West, in conference room 2AB. Anyone who is not a state employee that plans to attend will need to contact Barb Schinderle so that she can have a list of participants at the

Security Desk. The agenda and process for the September 16, 2005 Results Teams will be discussed.

- Staff will work with their facilitators and chairs to develop their own group's agenda for the meeting on August 26, 2005.
- Each staff person will send the notes and scoring charts from Day 1 back out to their groups if they have not already done so.
- Joan is unavailable on September 16, 2005 to staff her group. Vanessa will contact EOT&TA to ask about a staff person for Joan's group.

Indicator discussion:

At the Summer Institute, staff attended a workshop on the State Performance Plan and learned that for Teresa's group (Family Outcome #2 concerning family rights, OSEP has established nine required indicators. Teresa's group will convene and discuss the nine indicators required by the Federal Government. They will then review for any gaps in covering the outcome. If gaps are present the group will decide which indicators from their work should be utilized. (The federal indicators map very closely to the indicators the group chose.)

The Indicator document from Day 1 will be completed prior to the September 16, 2005 Results team meeting.

General Supervision Enhancement Grant (GSEG) Grant:

The RFP for this grant has been released and is on OSEP's website, <http://www.ed.gov/legislation/FedRegister/announcements/2005-3/080405a.html>. The application is due October 4, 2005. The purpose is to help states design and develop collection of outcome data along with previous requirements. This is a one-year grant that must be used to organize a data collection system to answer the SPP. Redesign staff will meet from 12:30-2:30 on August 26, 2005 to work on this grant. [The location is LCC West Campus.]

EOT&TA Kick Off:

Early On Training and Technical Assistance (EOT&TA) is hosting a kick off, September 19, 2005, and inviting local *Early On* personnel to attend. Kathy Hebbeler will speak about what is happening on the national level. The location is CCRESA in St. Johns. Staff would like to do an update about the Redesign at that meeting.

Time and Task Matrix for *Early On* Redesign Staff work:

Maureen introduced a time and activity matrix to keep all the pieces aggregated and organized and to keep things from getting lost. The matrix will also consider data currently available and data needed for future reporting. Staff offered to fill in specific pieces of the matrix and return it to Maureen.